

**MINUTES OF A PUBLIC MEETING (“MEETING”)
OF THE BOARD OF DIRECTORS (THE “BOARD”)
OF BRITISH COLUMBIA EMERGENCY HEALTH SERVICES (“BCEHS”)
HELD ON THURSDAY, SEPTEMBER 26, 2019 AT
PHSA OFFICES
2nd Floor - 1333 WEST BROADWAY
VANCOUVER, BC
AT 9:00 A.M.**

In Attendance:

Directors:	Tim Manning, Chair	Dr. Ken Bassett	Lorianna Bennett
	Donisa Bernardo	Sandra Martin Harris	Suki Gill
	Dr. Kerry Jang	Robert Kiesman	Chief Clarence Louie
	Gary Pooni	Sharon Stromdahl	

Regrets: David Turchen

Guests: Ms. Nancy Kotani, Chief Transformation Officer, BCEHS
Ms. Amy Poll, Interim Director, Strategic Program Development, Community Paramedicine Program, BCEHS

Management:	Carl Roy	Thomas Chan	Linda Lupini
	Kendra McPherson	Dr. Maureen O'Donnell	Ron Quirk
	Catherine Syms	Susan Wannamaker	Donna Wilson
	Cathy Prentice (Recorder)		

CALL TO ORDER

Mr. Tim Manning, Board Chair, called the Meeting to order at 9:00 a.m. It was established that a quorum of the Board was present. Ms. Cathy Prentice was appointed recording secretary of the Meeting.

ADDRESS TO THE PUBLIC

There were no public presentations.

AGENDA

It was **MOVED** and **SECONDED** that the Board of Directors approves the Meeting agenda as circulated.

1.0 APPROVAL OF THE MINUTES

Motion:

It was **MOVED** and **SECONDED** that the Board of Directors approves the minutes of the open Board meeting held June 27, 2019.

2.0 BCEHS PRESENTATION

BCEHS Community Paramedicine Program Update

Ms. Susan Wannamaker, Executive Vice President, Clinical Service Delivery, introduced Ms. Nancy Kotani, Chief Transformation Officer, BCEHS, and Ms. Amy Poll, Interim Director, Strategic Program Development, Community Paramedicine Program, BCEHS, to provide an update on BCEHS' Community Paramedicine Program.

Ms. Kotani advised BCEHS has worked in partnership with the Ministry of Health, regional health authorities (RHAs), the Ambulance Paramedics of BC – CUPE 873, the First Nations Health Authority, and others to implement the Community Paramedicine Program (CP). The implementation has been a phased approach over a four-year period in 99 communities across the province. With the implementation period complete, an evaluation of the program has been

completed and BCEHS is working to address evaluation findings and enable sustainment of the program within the defined resource base.

Ms. Kotani and Ms. Poll provided a review of the PowerPoint and documents contained in the Meeting materials.

The following was reviewed:

- There are 129 paramedic positions providing care in 99 BC communities;
- 29,145 home visits have taken place since January 2016 to June 2019 and 2,125 patients have been seen;
- Profiles and data on age and gender, community populations and chronic conditions among other factors are tracked;
- 9-1-1 call volume statistics for Community Paramedicine patients in 2017 were reviewed noting a significant overall decrease of 39%; and a 47% decrease in Low Acuity 9-1-1 calls;
- 91% of respondents advised service is very good or excellent.

The future of Community Paramedicine (CP) was reviewed including the introduction of Rural Advanced Care Community Paramedicine (RACCP), expansion of the scope of CP and expansion of virtual health innovations including remote Home Health Monitoring and Telehealth.

Responses to questions were as follows:

- The use of Nurse Practitioners was queried and Ms. Kotani confirmed that CPs liaise on a regular basis with nurses advising there are more nurses than doctors in the rural communities served and the nursing role is vital;
- Responding to a query, Ms. Poll advised 5 of the 129 CPs are First Nations.
- Challenges in assisting families to manage drugs and their interactions in small communities was raised. Ms. Kotani advised CPs understand drugs and their reactions and work closely with local pharmacists. Webinars are held with CPs and drugs and interactions are requested regularly for education webinars/seminars.

The Chair discussed the evolution of BCEHS with regard to the heightened integration into the health system. Collaboration with community health providers ensures improved quality care to BC's citizens.

Ms. Kotani and Ms. Poll were thanked for the very informative presentation and the Board requested that their appreciation for BCEHS' staff dedication and leadership be shared.

3.0 NEW BUSINESS

3.1 Executive Update

Ms. Susan Wannamaker referenced the Executive Update contained in the Meeting material and provided an update on activities as follows:

- The BC Health Care Awards recognize excellence and innovation in BC's health care community. Ms. Wannamaker advised of BCEHS winners of the Golden Apple Award for Collaborative Solutions for the Harbour Community Health and Wellness Centre for a safe consumption site in the Greater Victoria area.
- In partnership with WorkSafeBC, BCEHS launched a pilot program at the Central Reporting Station in Victoria. The Connect and Recover program supports employees who have experienced a minor sprain or strain injury and encourages them to connect and recover.
- Approximately 75 BCEHS staff, along with the Pride-wrapped ambulance, participated in Pride parades around the province.
- Heroes' weekend was held at the PNE August 17 and 18 and fairgoers had the opportunity to meet BCEHS frontline workers, see the equipment and view vintage vehicles on display.
- Two paramedics participated in the Tribal Journey 2019, an annual retracing of ancient tribal routes on the Salish Sea. Participants travelled by canoe with the Tia'amin and Klahoose First Nations and provided Primary Care support on the two week journey.

3.2 Meeting Closed to the Public

Ms. Catherine Syms, Vice President, Legal, Privacy & Risk advised of eight items proposed for discussion at the upcoming non-public meeting of the Board as follows:

1. Introduction of Rural Advanced Care Community Paramedicine – Update
2. Powell Street Event
3. Health Human Resources
4. Quarterly Progress Reports – 2019-2022 Organizational Plan
5. Fire First Responder Agencies
6. Operations Report
7. 2019/2020 Operating Budget
8. Bargaining Collective Agreement

and that discussion of each of such subjects at a meeting closed to the public was permitted under the terms of the applicable Ministerial Order.

Motion:

It was **MOVED** and **SECONDED** that the Board of Directors approves that the eight items described be placed on the agenda and discussed at the BC Emergency Health Services Board non-public Board meeting.

4.0 **BOARD COMMITTEE REPORTS**

4.1 Quality & Access

Ms. Lorianna Bennett, Chair, Quality & Access Committee, advised of two items for information.

External Review of a Death During Pre-hospital Care

Information on the External Review of a Death during pre-hospital care was shared and reviewed by the Quality & Access Committee. This item will be brought back to the Committee on November 27, 2019.

Serious Adverse Drug Reaction and Medical Device Event Mandatory Reporting Health Canada

New legislation will be effective December 16, 2019 to increase drug and medical safety in Canada by strengthening Health Canada's ability to collect information and take quick and appropriate action when a serious health risk is identified. The *Protect Canadians from Unsafe Drug Act, otherwise known as "Vanessa's Law"* will require hospitals to report serious adverse drug reactions and medical device incidents to Health Canada. A Communication Plan has been developed in conjunction with all the health authorities and the Patient Safety Learning System Central Office. The Committee will receive an update in six months.

4.2 People & Governance

Mr. Robert Kiesman Chair, People & Governance Committee, advised of three items for approval.

Accreditation Canada Board Evaluation

Motion:

It was **MOVED** and **SECONDED** that the Board of Directors approves incorporation of the Accreditation Canada Governance Functioning Tool into the upcoming Board evaluation in preparation for the Accreditation Canada Survey of BCEHS Board in 2021.

Annual Review of Board Governance Guidelines and Policies

The Committee carried out its scheduled review of Policies.

Motion:

It was **MOVED** and **SECONDED** that the Board of Directors approves the revised Board Orientation and Ongoing Development Policy, in the form presented in the Meeting materials.

Review of Board Profile & Director Criteria

The Committee received a revised version of the Board Profile & Skill Matrix Tool and an updated PHSA Member Profile & Director Criteria.

Motion:

It was **MOVED** and **SECONDED** that the Board of Directors approves the Member Profile & Director Criteria and Board Profile & Skills Matrix Tool, in the form presented in the Meeting materials.

4.3 Finance

No report.

4.4 Audit

Ms. Suki Gill, Chair, Audit Committee, advised PricewaterhouseCoopers (PwC) presented their 2019/20 External Audit Plan for BCEHS. Based on discussions with Management, PwC does not see significant changes to operations that would that would have an impact on the External Audit Plan.

4.5 Research

No report.

5.0 BUSINESS ARISING

No business arising was identified.

6.0 NEXT MEETING

November 28, 2019 in Vancouver.

7.0 TERMINATION – The meeting terminated at 9:50 a.m.