

**BC EMERGENCY HEALTH SERVICES
Board of Directors Meeting
Tuesday, December 7, 2021
4:30pm to 5:05pm
Public will view via Webcast**

MINUTES

ATTENDEES

BCEHS Board of Directors

Jim Chu, Board Chair (*in person*)
Colleen Austin, 'Wii Goot
Lauren Brown
Elizabeth Cull
Dr. Kerry Jang
Doug LePard (*in person*)
Barry O'Neill

Executive and Leadership Team, including Staff (*in person*)

Leanne Heppell, I/Executive Vice President, PHSA & Chief Ambulance Officer, BCEHS
Zulie Sachedina, General Counsel & Chief Legal Officer, PHSA
Donna Wilson, Vice President, People & Culture, PHSA
(On behalf of David Byres, President & CEO, PHSA)

Carolina Cerna, Board Liaison and Meeting Recording Secretary, PHSA
Brendon McGowan, Senior Technical Specialist, PHSA
Marie Rainville, Board Administration, BCEHS

Guest

Elder Gerry Oleman, St'át'imc

1. Call to Order of the Meeting

Jim Chu called the meeting to order and gave his opening remarks.

2. Land Acknowledgement and Indigenous Welcome

Jim Chu read the land acknowledgement and greeted Elder Gerry Oleman, who spoke to the meeting attendees and provided the Indigenous Welcome

3. Call to Order

The Board Members introduced themselves.

3.1 Approval of December 7, 2021 Meeting Agenda

The meeting agenda was approved with no changes.

3.2 Declarations of Conflicts of Interest

No conflicts of interest were declared by the Board members.

4. Presentation: Actions Taken in Previous Four Months

Leanne Heppell presented an overview and updates on work undertaken during her first four months with BCEHS. This presentation included a 30-second video recruiting ad that will be shown across multiple social media channels, promoting BCEHS as an employer.

Responding to queries from Board members, Ms. Heppell provided further information:

- Collaboration and feedback are incorporated by working in partnership with Ambulance Paramedics of BC and CUPE Local 873, and by sharing the plan with leaders and staff for engagement.
- Focus on recruitment and retention of employees includes awards and engagement with frontline staff. Staff will be invited to provide feedback through the launch of a staff survey. Frontline staff have indicated the importance of keeping some historical practices around special events and award presentations to show appreciation and boost staff morale.
- Volume related to COVID-19 did indicate a spike in demand for services, but volume has come down in the last couple of weeks.
- Barry O'Neill and Dr. Kerry Jang spoke about the importance of prioritizing mental health supports and services for staff to ensure resiliency.

5. Resolution to Convene Closed Session of the Meeting

Zulie Sachedina advised the Board that the legislation under which BCEHS operates and the Ministerial Order which clarifies the legislation authorizes the Board to discuss certain types of matters at a meeting which is closed to the public. Ms. Sachedina confirmed that she reviewed the material for the rest of this BCEHS Board of Directors meeting, and the subject matters to be discussed are encapsulated under that Ministerial Order. She recommended a motion that the rest of this meeting be done in a closed session.

It was MOVED and SECONDED that the rest of the agenda items be discussed at the BCEHS Closed (non-public) Board meeting.

6. Adjournment

Jim Chu declared the public meeting adjourned.