

**MINUTES OF A MEETING (“MEETING”)
OF THE BOARD OF DIRECTORS (THE “BOARD”)
HELD ON THURSDAY, FEBRUARY 23, 2017 AT
BCIT DOWNTOWN CAMPUS
555 SEYMOUR STREET
VANCOUVER, BC
AT 9:00 A.M.**

In Attendance:

Directors: Tim Manning, Chair
Lorianna Bennett
Dr. Don Brooks
Ida Chong
Robert Kiesman
Chief Clarence Louie
George Peary
Pauline Rafferty
Sharon Stromdahl
David Turchen

Regrets: Allan Ritchie

Invited Guests: Brian Twaites, Advanced Life Support Paramedic, BCEHS
Joe Acker, Director, Patient Care Delivery, BCEHS

Management: Carl Roy
Tom Chan
Dave Cunningham
Sunny Dhaliwal
Dr. William Dick
Barbara Fitzsimmons
Arden Krystal
Linda Lupini
Sandra MacKay
Cathy Prentice, Recorder

There were no requests from the public to present to the Board.

CALL TO ORDER

Mr. Tim Manning, Board Chair, called the meeting to order at 9:00 a.m. It was established that a quorum of the Board was present. Ms. Cathy Prentice was appointed recording secretary of the Meeting.

AGENDA

The agenda was approved as circulated.

1.0 APPROVAL OF THE MINUTES

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the minutes of the Board meeting held December 8, 2016 be approved as circulated.

2.0 PRESENTATIONS

2.1 BC Trends in Out-of-Hospital Cardiac Arrest

Ms. Linda Lupini, Executive Vice President, PHSA & BCEHS, introduced Dr. William Dick, Vice President, Medical Programs, BCEHS, to present on Trends in Out-of-Hospital Cardiac Arrest.

Dr. Dick provided a PowerPoint presentation on BC Trends in Cardiac Survival. The presentation had been included in the Board meeting materials and was made available to guests attending the Meeting.

The floor was opened for questions and responses provided were as follows:

- Additional funding would best be applied towards public awareness and education. Every citizen should be encouraged to take a CPR course.
- 50% of BC high school students have taken a CPR course.
- Seattle has the highest cardiac arrest survival rate and is the North American gold standard.

Ms. Lupini referenced the Advanced Coronary Treatment (ACT) Foundation and recent very rewarding feedback BCEHS received from them.

Dr. Dick was thanked for his presentation.

2.2 Opioid Crisis Response

Ms. Lupini introduced the following presenters:

- Mr. Brian Twaites, Advanced Life Support Paramedic, BCEHS, and
- Mr. Joe Acker, Director, Patient Care Delivery, BCEHS.

Ms. Lupini advised over 16,000 calls related to opioid overdose were received in 2016. Recent Downtown Eastside (DTES) overdoses were referenced vis à vis the placement of the Mobile Medical Unit (MMU) at 58 West Hastings in the heart of the DTES.

A video regarding a media ride along with BCEHS paramedics in the DTES was shown.

Mr. Acker discussed the MMU, noting its placement in the DTES was a successful collaboration between the City of Vancouver, Vancouver Coastal Health and BCEHS. The Board and Executive were thanked for recognizing emerging trends in the opioid crisis which commenced last fall and for expediting actions to mitigate. Integration and partnership with Vancouver Coastal was raised including sustainability of the MMU location and resultant impacts on the system of a MMU transfer from its current location.

Mr. Twaites expressed deep thanks to the Board and Management for their leadership and support. Mr. Twaites responded to queries as follows:

- Regarding workload and support, Mr. Twaites advised that during the fentanyl crisis, BCEHS staff were able to meet the increase in workload and call volume.
- Vicinity of calls was raised, noting calls are received from throughout Vancouver but are mainly concentrated in the DTES. While trending downward somewhat, social assistance cheque day maintains a very high call volume.
- Responding to a query regarding addicts overdosing and not calling BCEHS, Mr. Twaites advised many are using home naloxone kits.

On behalf of the Board, the Chair thanked Messrs. Twaites and Acker for attending the Meeting and providing a very informative and educational presentation. The Chair expressed sincere thanks and gratitude for the hard work and dedication of all BCEHS staff.

3.0 **BUSINESS ARISING FROM THE MINUTES**

No business arising from the previous minutes was identified.

4.0 NEW BUSINESS

4.1 Executive Update

Ms. Lupini referenced her report included in the Meeting materials. Reviews on topics were provided as follows:

- Ms. Lupini provided an update on the BC opioid crisis status noting BCEHS continues to respond to a very high number of overdoses across the province. Sub-groups of the Provincial Task Force are now meeting weekly.
- Physical and emotional fatigue affecting BCEHS staff were raised noting that BCEHS is enhancing its ability to offer psychosocial support services. Courses in resiliency training are also being offered to augment other practices.
- On January 29, 2017, Prime Minister Trudeau and Attorney General Jody Wilson-Raybould convened a small group in Vancouver to meet privately to discuss the Opioid Crisis. Discussion centred on the reality of this crisis for victims' families, those responding to calls, and the support required from the Federal government which could alleviate the crisis.
- During 2016, a total of 1,190 community paramedicine services were provided in nine prototype communities and sixteen communities in the North. The Community Paramedicine Initiative intends to mostly target patients 65 years of age and older with at least one of three chronic conditions (chronic obstructive pulmonary disease, congestive heart failure or diabetes) or at risk of falls.
- Barb Fitzsimmons was congratulated on being the successful candidate for BCEHS Chief Operating Officer.

Responding to a query, Dr. Mark Tyndall, Executive Director, BC Centre for Disease Control, advised the fentanyl/carfentanyl crisis is moving eastward. Methods to address this crisis were raised including increased provision of naloxone and decriminalization of drug use.

4.2 In-Camera Items

Ms. Sandra MacKay, General Counsel, Chief Freedom of Information & Privacy Officer, advised certain items being proposed for discussion at the non-public meeting of the Board.

5.0 BOARD COMMITTEE REPORTS

5.1 Quality & Access Committee

In Mr. Allan Ritchie's absence, Ms. Pauline Rafferty provided the Quality & Access Committee report and advised of three items for information as follows:

- BCEHS 911 call processing times were noted to be slightly below target but stable. Demand has increased and management has been handling this well.
- Health Link continues to trend well with an average of 150 calls per month in which ambulance resources were not utilized for low acuity, non-emergency calls.
- The King Airway Treatment Guidelines have consistently met targets over the past 2.5 years. BCEHS has now standardized King Airway use across the province.

5.2 Governance & Human Resources Committee

Ms. Pauline Rafferty, Chair, Governance & Human Resources Committee advised of one item for approval.

Annual Review of Board Governance Guidelines and Policies

Board Governance Guidelines are scheduled for annual review by the Governance

and Human Resources (G&HR) Committee in February. The following policies were reviewed by the G&HR Committee and are being recommended for approval by the BCEHS Board. Changes were noted to be minor and of a housekeeping nature.

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the BCEHS Board of Directors approves the following policies in the form presented to the Meeting:

- ***President & CEO Evaluation;***
- ***Code of Ethics;***
- ***Fostering of Culture of Respect;***
- ***Standards of Conduct;***
- ***Theft, Fraud, Corruption and Non-Compliant Activities;***
- ***Non Contract Compensation Framework.***

5.3 Finance Committee

Mr. David Turchen, Chair, Finance Committee, advised of two items for approval.

Capital Fund

In April 2016, the BCEHS Board of Directors approved the 2016/17 Capital Fund of \$8M. An additional amount of \$1M has been received in targeted capital funding.

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the BCEHS Board of Directors approve the updated 2016/17 Capital Fund of \$9M.

Financial Signing Authority

The Financial Signing Authority (FSA) held by the Chief Executive Office is guided by the Financial Signing Authority – Board and CEO policy. Management recommends increasing the FSA of the CEO to \$10M, given there are restrictions to the CEO's FSA incorporated into the policy.

Upon Motion, duly seconded, the following resolution was passed:

BE IT RESOLVED THAT the BCEHS Board of Directors approve the revised Financial Signing authority – Board and CEO policy in the form presented to the Meeting.

5.4 Audit Committee

No report.

5.5 Research Committee

Mr. George Peary, Chair, Research Committee, discussed Trends in Out of Hospital Cardiac Arrest referencing Dr. Dick's presentation at the outset of this meeting and noting the excellent work being done by BCEHS staff.

6.0 **OTHER BUSINESS**

No other business was identified.

7.0 **NEXT MEETING** – April 27, 2017 in Vancouver.

8.0 TERMINATION – The meeting terminated at 10:05 a.m.