
Board Brief summarizes the board meetings of BC Emergency Health Services (BCEHS). It is shared with BCEHS agencies, government, media and other stakeholders to keep them informed about the activities of BCEHS.

- BCEHS Board Briefs are available online at: <http://www.health.gov.bc.ca/ehsc/about/>
 - *Media contact:* BCEHS Communications at 250-953-3651
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Summary of December 5, 2013 Board Meeting

The BC Emergency Health Services (BCEHS) Board has six scheduled open board meetings per year. BCEHS is committed to holding open board meetings outside the Lower Mainland twice a year. The December 5, 2013 open board meeting was held in Vancouver.

Question & Answer / Public Presentation Period

In the spirit of its commitment to public accessibility, the board of BC Emergency Health Services provides opportunities for the public to schedule presentations and to ask questions of the board prior to the beginning of every open board meeting. No questions were received prior to the meeting.

Presentations

Greater Vancouver Fire Chief's Association

Presenter: Dr. Allan Holmes

Dr. Holmes presented on behalf of the group and discussed the role of first responders in emergency medical services in B.C., changes to the BCEHS Resource Allocation Plan (RAP), consultation with first responders and inclusion of first responder data in RAP reviews. The board will be writing to all local governments in B.C. to inquire about their level of interest in providing first responder services in an effort to gain clarity on this point.

BCEHS Branding

Presenter: Michael MacDougall, BCEHS President

New branding has been introduced to make it clearer that BCEHS is more aligned with the health sector and with the Provincial Health Services Authority (PHSA). BC Ambulance Service will maintain its current crest because of its high level of public recognition. Implementation of the new logos will start in a way that minimizes costs.

Board Committee Reports

The Quality & Access Committee reported that a number of policies were approved:

- Commitment to a Culture of Patient Safety
- Patient Safety Event and Incident Management
- Non-Punitive Reporting: Hazards and Patient Safety Events (including near misses)
- Disclosure of Patient Safety Events
- Critical Patient Safety Events
- Hand Hygiene
- Single Use Medical Devices
- Reprocessing of Reusable Medical Devices

Three standing quality and safety reports were brought forward for information:

- Guideline indicators and patient outcome indicators are on track
- The critical patient safety event report – no new events have been reported for this period
- 16 Required Organizational Practices (ROPs) must be established and in place prior to October 2016 to meet Accreditation Canada guidelines to ensure successful accreditation

The Governance & Human Resources Committee reported on the terms of reference which were approved in addition to a number of policies:

- Code of Ethics
- Standards of Business Conduct
- Theft, Fraud, Corruption and Non-Compliance Activities
- Board Policy – Board Process on Board Meetings
- Influenza Control Policy

The Finance Committee reported that BCEHS ended period seven with a small negative variance but the forecast is to end the year with a balanced budget.

The Audit Committee reported that the external auditors presented their Audit Plan and Engagement Letter for 2014. The committee reviewed the plan and letter and are satisfied with how the audit will proceed.

The Safe Reporting policy was circulated with the Governance & HR committee package. This approved policy now falls under the responsibility of the Audit Committee. The committee reviewed the revisions and is supportive of its approval.

The Research Committee reported that its inaugural meeting and reviewed their terms of reference which was approved by the board.

Next Meeting of the board in public is scheduled for February 20, 2014 in Vancouver.